CHALLENGING CLINICAL CASES – SPEAKER INSTRUCTIONS

Challenging clinical cases sessions are case-based sessions aiming to improve knowledge and skills to be applied in the daily practice of clinicians, respiratory scientists and health care professionals.

The content presented in the challenging clinical cases sessions should be based on case examples and should encourage interaction with the participants. There will be also presentation and discussion of cases provided by the participants, if any. The entrance to the session is free and only limited to room capacity.

The role of the speakers

- Prepare slides (see below for more information) or any other supporting materials that can be provided to participants prior to the session.
- You will have 25 minutes for your in-depth presentation of challenging cases
- Allow adequate time for questions and answers from the audience.
- Be responsive to the needs and level of your audience.
- Do not hesitate to ask for feedback from the participants to make sure that the key points of your presentation are understood.
- Add at the end of your presentation 1 to 3 questions to the audience on key messages presented. This is important for the interaction and helps the audience retaining key messages shared during the talk.
- Please remember that most of the participants are not native English speakers.
- Contribute to discussion of cases provided by the participants, if any.
- If patient participants are involved in your session, it would be appreciated if you could assist them with any additional questions or requests that they might have.

Guidelines for the preparation of the educational slides

<table>
<thead>
<tr>
<th>PowerPoint presentation must include:</th>
<th>Contribution to a related article on Respipedia including:</th>
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<tbody>
<tr>
<td>➢ Any faculty disclosures</td>
<td>A brief summary of the topic(s) to be presented, containing any relevant references. If the topic is already covered, please suggest any necessary update or add any relevant missing information.</td>
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<tr>
<td>➢ The specific aims of the presentation</td>
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<tr>
<td>➢ 1 to 3 questions to the audience at the end of the presentation on key messages presented.</td>
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</tbody>
</table>

When developing your educational materials, please include case discussions or links to videos, many resources can be found on the ERS e-Learning website www.ers-education.org. Please select fonts, colours and diagrams which are easy to read. ERS PowerPoint template can be found here https://erscongress.org/images/Powerpoint_template.ppt

Please note that PowerPoint slides need to have 16:9 proportions to be displayed correctly on screen on site.
Please note, if you are including information from other sources, such as journals, articles, book chapters, graphs and figures, you will need to contact the copyright owner for permissions. ERS will need a copy of the permission, and is not responsible for requesting the permissions on your behalf.

Participants will be asked to fill out an online questionnaire in order to evaluate the session. The feedback will be taken into consideration when selecting faculty members for future ERS activities.

Deadline for submission of educational materials:

30 June 2018