CHALLENGING CLINICAL CASES – SPEAKER INSTRUCTIONS

Challenging clinical cases sessions are case based sessions aiming to improve knowledge and skills to be applied in the daily practice of clinicians, respiratory scientists and health care professionals.

The content presented in the challenging clinical cases sessions should be based on case examples and should encourage interaction with the participants. Attendance to this type of event is limited to 50 participants. It is important to note that attendees are paying an additional registration fee to attend these sessions and therefore will have high expectations.

The role of the speakers

- Prepare slides (see below for more information) or any other supporting materials that can be provided to participants prior to the session.
- Allow adequate time for questions and answers from the audience.
- Be responsive to the needs and level of your audience.
- Do not hesitate to ask for feedback from the participants to make sure that the key points of your presentation are understood.
- Please remember that most of the participants are not native English speakers.
- If patient participants are involved in your session, it would be appreciated if you could assist them with any additional questions or requests that they might have.

Guidelines for the preparation of the educational slides

<table>
<thead>
<tr>
<th>PowerPoint presentation should include:</th>
</tr>
</thead>
<tbody>
<tr>
<td>➢ Any faculty disclosures</td>
</tr>
<tr>
<td>➢ The specific aims of the presentation</td>
</tr>
<tr>
<td>➢ You will have 25 minutes for your in-depth presentation of challenging cases</td>
</tr>
<tr>
<td>➢ 4-6 multiple choice questions and their answers that can be used for self-assessment and evaluation purposes</td>
</tr>
</tbody>
</table>

When developing your educational materials, please include case discussions or links to videos, many resources can be found on the ERS E-Learning website www.ers-education.org. Please select fonts, colours and diagrams which are easy to read. ERS PowerPoint and Word templates can be found here www.erscongress.org/information. Please note that PowerPoint slides need to have 16:9 proportions to be displayed correctly on screen onsite.

Please note, if you are including information from other sources, such as journals, articles, book chapters, graphs and figures, you will need to contact the copyright owner for permissions. ERS will need a copy of the permission, and is not responsible for requesting the permissions on your behalf.

Participant will be asked to fill out an online questionnaire in order to evaluate the session. The feedback will be taken into consideration when selecting faculty members for future ERS activities.

Deadline for supporting materials:

30 June 2016